

EAST LAKE WOODLANDS CONDOMINIUM UNIT VII ASSOCIATION, INC.

SECOND NOTICE OF ANNUAL MEETING AND ELECTION OF DIRECTORS

To: All East Lake Woodlands Condominium Unit VII Association, Inc. Members,

The ANNUAL MEETING of EAST LAKE WOODLANDS CONDOMINIUM UNIT VII ASSOCIATION, INC. will be held at the following DATE, TIME, and LOCATION:

- **DATE / TIME: MONDAY, JANUARY 13, 2025 AT 6:30 PM**
- **LOCATION: "The Little Clubhouse", 600 Caryl Way, Oldsmar, FL**

Enclosed with this notice is the Agenda for the Annual Meeting, and a Proxy which will help establish a quorum and represent your vote on business that may arise. The Annual Meeting of the Association will be held for the purpose of an election and voting for directors, as well as conducting such other business as may lawfully be conducted.

This year the number of candidates running for the Board does not exceed the number of vacancies that exist on the Board. In accordance with State Statutes, the candidates running for office, by Proclamation, will become the Association's new Board of Directors. Immediately following the Annual Meeting, the Board will meet briefly to elect Officers. **Nominations cannot be taken from the floor.**

Agenda items are as follows:

1. Call to Order
2. Appoint Chairperson to the Meeting
3. Proof of Notice of the Meeting
4. Certifying of Proxies & Establish Quorum
5. Read or Waive Minutes of Last Members' Meeting
6. Election of Directors
7. Candidates Have Read and Agree to Abide by Association Documents
8. Reports of Officers & Committees
9. Unfinished Business
10. New Business
 - a. Open Forum
 - b. Seating of New Board
11. **Adjournment**

BY ORDER OF THE BOARD OF DIRECTORS
ELLYSE VOSSERMANN, LCAM

EAST LAKE WOODLANDS CONDOMINIUM UNIT VII ASSOCIATION, INC.

BOARD OF DIRECTORS ORGANIZATIONAL MEETING

ORGANIZATIONAL MEETING

NOTICE is hereby given that the Board of Directors is holding an Organizational Meeting at the following DATE, TIME, and LOCATION:

- **DATE / TIME: MONDAY, JANUARY 13, 2025 AT 6:30 PM**
- **LOCATION:**
 “The Little Clubhouse”, 600 Caryl Way, Oldsmar, FL

Agenda

1. Call to Order
2. Appoint Chairperson of the Meeting
3. Appoint Officer Positions
 - (1) President; (2) Vice President; (3) Treasurer; (4) Secretary (5) Director
4. **Adjournment**

ALL OWNERS ARE WELCOME TO ATTND

BY ORDER OF THE BOARD OF DIRECTORS
ELLYSE VOSSERMANN, LCAM

VOTING BY PROXY

If you are unable to attend the Membership Meeting and wish to vote on all issues/items by proxy, please note the following information about proxies:

1. A proxy may be used for the purpose of establishing a quorum, and for appointing another person to vote for you in the event you are not able to attend the meeting.
2. The proxy must be signed by the owner or voting representative of the unit to be valid.
3. By selecting "General Powers," on the Proxy, you authorize and instruct your proxy holder to use his/her best judgement on all matters which properly come before the meeting and for which a general power may be used.
4. The proxy should be submitted to the Association prior to the scheduled time of the meeting. **The proxy can be submitted by faxing to 727-723-1101 or mailing to Ameri-Tech Community Management, Inc., 24701 US Hwy 19 N, Suite 102, Clearwater, FL 33763 in the enclosed "Proxy Return Envelope".** You may also bring the proxy with you the night of the meeting. It is encouraged that you submit your proxy in advance of the meeting to avoid delays in registration.
5. If you appoint a proxy and later decide you will be able to attend the meeting in person, you may withdraw your proxy when you register at the meeting.
6. A proxy may be revoked in writing or superseded by a later proxy to another person. It may be assigned (substituted) by the person designated on the proxy to a third person, if the person you designate as a proxy decides that he or she will be unable to attend the meeting

The Association will incur additional administrative costs if the meeting is rescheduled due to failing to achieve a quorum

**EAST LAKE WOODLANDS CONDOMINIUM UNIT VII
ASSOCIATION, INC.**

**Annual Members Meeting
January 13, 2025 @ 6:30 PM**

2025 Board of Directors

Alphabetical order:

- Capezio, Chris
- Hewitt, Elaine
- Hurley, Jay
- Stone, Mary

NOTE: THE NUMBER OF CANDIDATES RUNNING FOR THE BOARD OF DIRECTORS DOES NOT EXCEED THE CURRENT VACANCIES EXISTING ON THE BOARD; THEREFORE, THE NAMES LISTED ON THIS FORM, BY PROCLAMATION, WILL BE THE EAST LAKE WOODLANDS CONDOMINIUM UNIT VII ASSOCIATION, INC.'S 2025 BOARD OF DIRECTORS.

EAST LAKE WOODLANDS CONDOMINIUM UNIT VII ASSOCIATION, INC.

Please Return to Ameri-Tech Community Management, Inc.
24701 US Hwy 19 N, Suite 102, Clearwater, FL 33763
E-mail : evosselmann@ameritechmail.com – 727-726-8000 Ext 306

**EMERGENCY CONTACT INFORMATION
FOR OWNER OR TENANT**

PROPERTY ADDRESS _____ **UNIT** _____

Please complete the form below by **PRINTING** the requested information, sign & date and either hand deliver, mail, or scan & email to Ameri-Tech Community Management c/o Ellyse Vosselman.

Homeowners Name(s) _____

Resident Address _____ **Unit** _____

Mailing Address (if different) _____

Home Telephone Number _____

Work Telephone Number _____ **Text Cell Phone: YES or NO**

Email _____ **Cell #** _____

Nearest Contact (relative, friend, neighbor) with a key (in case of emergency)

Name _____ **Phone** _____

Mailing Address _____

Nearest Relative (in case of emergency)

Name _____ **Phone** _____

Mailing Address _____

TENANT(s), if applicable _____

Home Telephone Number _____

Work Telephone Number _____ **Text Cell Phone: YES or NO**

E-mail _____ **Cell #** _____

Number of Person(s) occupying unit

Number of Pets (and type) (If permitted by Docs)

Adults(s) ____ **Children** _____

Dogs ____ **Cats** ____ **Other** ____

Vehicle(s) **Make/Yr** **Model**

Color **TAG Number**

PLEASE SIGN AND DATE BELOW:

Owner Signature **Date** **Co-Owner Signature (if applicable)** **Date**

I give permission to share my personal information (phone numbers, e-mail & address) with other EAST LAKE WOODLANDS CONDOMINIUM UNIT VII ASSOCIATION, INC. owners.